Join the Education & Public Programs team at the University of Alaska Museum of the North!

We are seeking a student intern to assist with school field trip programs, museum family days, and special events. In addition, the intern will work with our teaching collection: cataloging objects, creating database entries, processing loans, and conducting research for labels and kits.

Must be an able to work under minimal supervision and also work well within a team setting. Strong leadership skills are desired.

Qualifications:

• Full time UAF student in good academic standing, graduate or undergraduate.
• Attention to detail important. Experience with database work preferred.
• Knowledge of Alaska natural and cultural history desired.
• Background in Education or Interpretation desired.

Duties:

• **50% - Educational Programming.** Assist with planning and conducting educational programming (family days, special events, field trips). Set up and tear down for programs, staff programs and events, creating a welcoming atmosphere for children and adults, assist in creation of content for programs. Preferred availability Friday mornings for Early Explorers program. Approximately one Saturday per month also required.
• **45% - Objects and database work.** Cataloging and photographing specimens and objects, updating database records, processing loans.
• **5% - Other duties:** Provide general support to Museum Education & Public Programs.

Visit alaska.edu/jobs to see posting and apply.
Submit a resume, cover letter, and contact information for 3 references.

Museum Education Student Assistant: Job # 510744 (Student Assistant C)

If you have questions about this position, please email UA-museumlearn@alaska.edu.

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: www.alaska.edu/nondiscrimination.