United States Department of the Interior
U.S. FISH AND WILDLIFE SERVICE
1011 E. Tudor Road
Anchorage, Alaska 99503

JOB OPPORTUNITY NOTICE
R7-21-210047635-TD-LH

OPENING DATE: 14 Jan 21
CLOSING DATE: 28 Jan 21

POSITION: Environmental Education Specialist, GS-1701-07

SALARY: GS-1701-07, $48,852 - $63,510 per year, $23.41 – $30.43 per hour (plus 4.40% COLA)
The Full Performance Level (FPL) is GS-1701-09.

LOCATION: Tok, Alaska

WHO MAY APPLY: Any qualified U.S. citizen who has lived or worked in or near Alaska public lands and has special knowledge or expertise concerning the natural and cultural resources of the public lands and the management thereof. This includes an applicant who was once a resident, moved away, but is intending to re-establish local residency.

WORK PERIOD: This is a full-time permanent position.

ORGANIZATION: Tetlin National Wildlife Refuge

DUTIES: Has frequent contact with Native residents of villages on or near a refuge or other public lands. Provides information on Service programs; state and federal laws and regulations associated with subsistence taking and use of resources; and state and federal laws and regulations on sport and commercial fishing and sport hunting. Obtains information on subsistence and sport harvest of fish and game. Guides others by foot or boat to remote work sites in order to provide logistics or perform biological support work.

For more information on the duties of this position contact:
Shawn Bayless at (907) 883-9401 or shawn_bayless@fws.gov
Tim Lorenzini at (907) 883-9409 or timothy_lorenzini@fws.gov

KNOWLEDGE/EXPERIENCE DESIRED:

1. Applicants must have knowledge or expertise concerning the natural or cultural resources of public lands in Alaska and the management thereof. Knowledge of refuge boundaries, wilderness areas and subsistence uses within those areas.
2. Knowledge of traditional gathering and use of fish and wildlife resources by residents living on or near a refuge or other public lands.
3. Knowledge of Native Alaskan culture, traditions, and lifestyle.
4. Knowledge of weather, river channels and conditions, travel routes to safely travel on Upper Tanana and Yukon River watersheds and associated streams and trails within and near the Tetlin NWR under a variety of conditions.
5. Knowledge of laws and regulations associated with sport and subsistence fishing and hunting on a refuge or other public lands.
6. Knowledge in Athabascan language to explain service resource management philosophy and laws, obtain harvest management data, and to occasionally interpret between residents and representatives of the Service.

CONDITIONS OF EMPLOYMENT:

1. A PCS Move is authorized as follows: travel and relocation expenses including reimbursable real estate expenses will be authorized in accordance with the Federal Travel Regulations excluding contractor-provided home sale. All moving expenses are taxable.
2. U.S. Fish and Wildlife has determined that this position is suitable for telework only during an emergency or natural disaster.
3. Government housing is available.
4. Must have a valid State of Alaska driver’s license.
5. Selectee will be required to wear an official U.S. Fish and Wildlife Service uniform in accordance with U.S. Fish and Wildlife policy.
6. Conversion to competitive service after two years or completion of qualification requirements (whichever is longer).
7. All Federal employees are required by PL 104-134 to have federal payments made by Direct Deposit.
8. Background Investigations: Employment in this position requires a background investigation and a favorable adjudicated Childcare investigation which may delay your starting date. If you are selected and cannot obtain a favorable adjudication within a reasonable period of time due to undisclosed or undisclosed background issues, the employment offer may be withdrawn.
9. Due to the requirement for motorized boat operation, this is a drug-testing designated position. The selectee of this position is subject to pre-employment and random drug testing.
10. Certification for operating motorboats, snowmobiles, and/or other vehicles/equipment (may be required). Required to complete the Department’s Motorboat Operator Certification Course (MOCC).
11. Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
12. You will be required to provide proof of US citizenship.
13. Bear Safety and Firearms Qualification Training recommended but not required.
14. Applicants are ineligible for this position if at ANY time they have been convicted of a misdemeanor or felony crime of domestic violence, unless such conviction was expunged, set aside or the applicant receives a pardon.

HOW TO APPLY: The closing date is 28 January 2021 at 4:00 PM. Do not include any information that contains any personally identifiable information (sex, gender, sexual orientation, national origin, color, marital status, disability, political affiliation, race, religion, age, date of birth, social security number, criminal history, photos, etc.). Applications should be based on your qualifications for the position only (education, experience, etc.)

1. Resume
   - Please ensure that your resume contains:
     - Your full name
     - Address, including zip code
• Telephone number
• Whether or not you claim veterans' preference in employment
• Your country of citizenship
• College and/or graduate school name(s), dates attended, date and type of degree earned or, if no degree earned, show credits earned.
• Work experience: for each period of employment or non-paid work, include dates of employment (month and year of starting and ending dates), number of hours worked per week and salary, job title (if the position was in the federal government, include the official job title, occupational series and grade), the employer's name and address, supervisor's complete name and telephone number and indicate whether current supervisor may be contacted and a description of the major duties performed and accomplishments.
• Any other job related qualifications such as language skills, technical/mechanical skills, professional certificates/licenses and dates received, honors, awards, and special accomplishments related to this position.

2. Supplemental Questionnaire, attached.
3. DD-214 member copy 4 or other documents to support veteran’s preference status
4. SF-15, Application for 10-Point Veteran’s Preference and supporting documentation, if you are claiming a service-connected disability

The resume and supplemental questionnaire are the basis for determining eligibility and qualifications. In addition, interviews may be conducted for this position on a pass/fail basis or may be scored.

**Method to submit application:**
1. Email: travis_doyle@fws.gov (received by closing date)
2. Fax: 907-786-3841, ATTN: Travis Doyle (received by closing date)
3. Mail: Human Resource Office, Attn: Travis Doyle, 1011 E. Tudor Rd, Anchorage, AK 99503 (postmarked by closing date and received within 5 business days)

**ADDITIONAL INFORMATION:**

Working for the Department of Interior offers a comprehensive benefits package that may include, in part, paid vacation, sick leave, holidays, life and health insurance. In addition, you may be eligible for retirement benefits and/or participation in the Thrift Savings Plan which includes a percentage of government matching. You may even be able to work a flexible schedule. The following web address is provided for your reference to explore the major benefits offered to most Federal employees. To find out more go to: https://www.usajobs.gov/Help/working-in-government/benefits/

Privacy Act Information: The application you submit for this position contains information subject to the Privacy Act of 1974 (PL 93-579, 5U.S.C. 522a). We are required to provide you with information regarding the authority and purpose for collecting this data, the routine uses which will be made of it, and the effect, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number.

This agency provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.
The U.S. Department of Interior is an Equal Opportunity Employer. Selection for this position will be made solely on the basis of merit, fitness, and qualifications without regard to race, gender, color, religion, age, marital status, national origin, non-disqualifying handicap conditions, sexual orientation, political affiliation, or other non-merit factors.

We may use this announcement to fill additional vacancies within 90 days of closing date of this announcement.
NAME: ___________________________________________   DATE: ______________

Please respond to the following questions so we can determine your level of knowledge and skills for this position.

LOCAL KNOWLEDGE AND EXPERIENCE

1. Do you now, or have you ever, lived or worked in or near the public lands in Alaska?
   a. Yes (This answer needs to be supported on your application/resume)
   b. No

2. Have you lived in the vicinity of Tetlin NWR, Tok, Alaska? If so, for how long?
   a. Less than one (1) year
   b. One (1) to five (5) years
   c. Over five (5) years
   d. I have not lived in the vicinity

3. While working or living in or near the public lands of Tetlin NWR, have you held a job with duties involving natural or cultural resources?
   a. Yes
   b. No

4. How would you describe the type of natural/ cultural resources knowledge and experience you have obtained? (circle the letter for all that apply)
   a. Community history such as: specific dates, important events, seasonal observations, customs, etc.
   b. Geographic features and/or unique land markers such as: mountain or river names/locations, types of landscapes, or other geographic information
   c. Wildlife (including identification of): mammals, birds, insects, big game, fish, or other animals specific to the area
   d. General knowledge of safety precautions, weather conditions, recreation options, and important information knowledgeable to the local community
   e. Other unique information not listed above (you may be asked to elaborate at a later time).
   f. I do not have knowledge or experience as listed above.

5. How did you obtain your knowledge of the unique practices of the public lands for Tetlin NWR? (circle the letter for all that apply)
   a. Personal knowledge such as: fishing, hunting, camping, hiking, etc.
   b. Professional: obtained through a position held
   c. Official training: high school class, college course, on-line training
   d. Other resource used to obtain knowledge that is not listed above (you may be asked to elaborate at a later time).
   e. I do not have the knowledge listed above.

6. Do you have knowledge of the local area, resources, habitats, wildlife, weather patterns, geography, and travel conditions and have used it, in combination with knowledge of local culture and lore, to
safely and efficiently travel through the remote and isolated areas on and near Tetlin NWR?
   a. Yes
   b. No

7. What methods have you used to share this knowledge and/or experience with others? Please circle all that apply.
   a. Materials such as brochures, pamphlets, books, or written documents
   b. Media such as websites, Twitter, Facebook, podcasts, etc.
   c. Formal and/or informal presentations
   d. Hands-on activities and/or games
   e. Other methods not listed above (you may be asked to elaborate at a later time).
   f. I do not have skill or experience with the methods listed above

8. Have you been responsible for providing the following visitor services? Please circle all that apply.
   a. Answering questions about Alaska’s flora and fauna.
   b. Providing driving directions.
   c. Assisting with trip planning to public lands.
   d. Referring people to other agencies, organizations, and individuals as appropriate.
   e. Recommending recreational and/or cultural activities.
   f. I have not provided visitor services.
   g. Others (you may be asked to elaborate at a later time).

9. Have you been involved with interpretive/educational programs? Please circle all that apply.
   a. I have independently developed and presented original interpretive/educational programs.
   b. I have assisted with developing and presenting interpretive/educational programs.
   c. I have delivered interpretive/educational programs prepared by others.
   d. I have assisted with delivering interpretive/educational programs.
   e. I have attended interpretive/educational programs.
   f. I have no experience in interpretive/educational programs.

10. Do you possess any knowledge/experience with GIS Technology?
    a. Yes
    b. No

11. Do you possess any knowledge/experience with Microsoft Office Applications?
    a. Yes
    b. No

12. Is a Resume included with your application?
    a. Yes
    b. No

I certify that the statements made on this application are true, correct and complete to the best of my knowledge.

__________________________________________      _________________________________
Applicant Signature                                Date

________________________________________
Applicant Printed Name