STATE OF ALASKA
invites applications for the position of:

Wildlife Biologist II (PCN 11-2286)

Job Code: 16428
Open Date: 12/08/17
Position Open To: Alaska Residents Only
Range: 16
Department: Fish & Game
Location: Ketchikan

Job Title: Wildlife Biologist II (PCN 11-2286)
Closing Date: 01/08/18 05:00 PM
Job Type: Full Time
Salary: $4,148.00 /Month
Division: Wildlife Conservation
Bargaining Unit: General Government

JOB DESCRIPTION:

The Department of Fish and Game, Division of Wildlife Conservation is recruiting for a Wildlife Biologist II Assistant Area Management Biologist position, based in Ketchikan. This position assists the Area Management Biologist with wildlife management projects in southern Southeast Alaska (Region I).

Under supervision of the Ketchikan Area Biologist, this position is responsible for assisting the Ketchikan and Petersburg area biologists with wildlife management activities in Game Management Units 1A, 1B, 2, and 3. Those activities include assisting with design and implementation of population and harvest monitoring programs for big game species; representing ADF&G at Board Of Game and a variety of other agency and public meetings; organizing and conducting aerial surveys from small fixed or rotary-winged aircraft, including recording data, summarizing results in survey memos and entering data into databases including GIS databases; assisting the public by answering questions about hunting and trapping opportunities and regulations, teaching hunter education classes; issuing permits and harvest tickets; sealing bears and furbearers; managing and analyzing harvest data; educating the public about wildlife viewing opportunities and practices; and managing urban bears and other human-wildlife conflicts.

Assistant Area Biologist positions are considered trainee positions for future Area Management Biologists. This position will have primary responsibility for wildlife management activities in GMU 2 (Prince of Wales and associated islands) and also has seasonal responsibilities in the Petersburg management area. Duties in the Petersburg area will likely include monitoring the RM038 moose hunt and assisting with a variety of other projects.

The key responsibilities of this position include, but are not limited to:

- Responding to reports of human-wildlife interactions or injured wildlife
- Writing and editing management reports, forms, and documents
- Assisting with aerial surveys for moose, mountain goats, and deer
- Providing logistical and field support on management projects
- Enforcing fish and game statutes and regulations
- Presenting biological information in public and professional forums
- Working with other staff to develop new education and outreach materials related to wildlife, hunting, or trapping
- Working with the public, including explaining local and statewide hunting and trapping regulations
- Sealing animals in accordance with regulations and collecting biological samples to support
ongoing projects
• Assisting with monitoring and periodic review of Intensive Management projects

The ideal candidate will possess some or all of the following desired strengths (All of these traits must be documented in your cover letter and supplemented in your applicant profile. If you do not have experience with one or more of the traits listed below, simply state so in your cover letter):

• Excellent communication and interpersonal skills.
• Experience working as part of a team or as a representative for a larger group.
• Experience answering public inquiries on complex wildlife management issues or regulations through oral and written communication (i.e., intensive management, explaining trapping/hunting regulations, processes for obtaining a hunting permit, public access, etc.).
• Experience preparing and presenting information to the public and to the state and federal regulatory boards.
• Experience providing logistical support for field projects in remote locations.
• Experience capturing, sedating with wildlife immobilization chemicals, collecting biological data, and performing physical examinations on a variety of game species.
• Experience handling and maintaining firearms.
• Experience monitoring and evaluating large mammal populations, including field work and field assessments.
• Experience collecting data via aerial and ground surveys and preparing data summaries.
• Experience initiating, developing, and participating in cooperative wildlife management projects with government or non-government organizations, rural village residents, hunters, trappers or other members of the public interested in wildlife management.
• Experience with Microsoft Office programs; Word, Excel, Access, PowerPoint, Outlook including simple programming and data analysis.
• Knowledge of GIS programs, spatial analysis, and statistical programs and concepts.
• Experience with low-level flight in steep terrain, and operating and working from boats in open ocean water conditions.
• Certification as a wildlife biologist by The Wildlife Society or similar professional society desirable.

NOTICE TO APPLICANT
Upon hiring, the incumbent must be able to obtain/maintain:

• An Alaska Driver’s License (2AAC 90.210).
• Department wildlife enforcement certification.
• Wildlife chemical immobilization certification (Controlled Substance Act; US Code Title 21; CFR 1300).
• Wildlife capture and handling certification (Animal Welfare Act; Title 7, chapter 54, section 2131-2157; CFR Title 9, chapter 1).
• An enforcement background check.

MINIMUM QUALIFICATIONS:

A bachelor’s degree from an accredited college in biology, a branch of biology, limnology, biometrics, oceanography, forestry, or natural resource management.

AND
One year of professional level biologist experience. The required professional biologist experience is met by service as a Wildlife Biologist I, Fishery Biologist I, or Habitat Biologist I with the State of Alaska or the equivalent with another employer.

Substitutions:
A bachelor’s degree from an accredited college that includes or is supplemented by the following credit hours will substitute for the degree in a specific field:
• at least 24 semester hours (36 quarter hours) in biology, a branch of biology, limnology, biometrics, oceanography, forestry, or natural resource management (excluding courses that focus on agricultural husbandry techniques, human population dynamics, or the design and manipulation of landscapes), of which 16 semester hours (24 quarter hours) are upper division courses; and
• at least 12 semester hours (16 quarter hours) in any combination of two or more of the following: chemistry, physics, mathematics, statistics, geology, hydrology, or GIS.

A master's degree from an accredited college in biology, a branch of biology, limnology, biometrics, oceanography, forestry or natural resource management, will substitute for the required year of professional level biologist experience.

Special Note:
"Upper division courses" means courses that are specialized, in-depth and advanced. Such courses emphasize problem-solving, analytical thinking skills, and theoretical applications, with depth and rigor in a discipline's theories and methods; specialization in a particular field or profession; refinement of general education; and/or development of specific intellectual and professional skills. Upper division courses are commonly identified in college catalogs as 300 level and higher.

Some positions may require training in specialized areas such as hydroacoustics, microscopic analysis, underwater research, or fish habitat restoration or enhancement.

ADDITIONAL REQUIRED INFORMATION:

COVER LETTER
A cover letter is required for this position. The cover letter should highlight your knowledge, skills, abilities, and experience as they pertain to the key responsibilities and desired strengths listed in the job description. Please attach the cover letter to your application before submitting it online or, if unable to attach to your application, fax it to the contact number provided in the job posting. Your cover letter will be used to help determine which applicants will advance to the interview phase of the recruitment and selection process.

Your cover letter will be used as a writing sample.

MULTIPLE VACANCIES
This recruitment may be used for more than one (1) vacancy. The applicant pool acquired during this recruitment may be used for future vacancies for up to ninety (90) days after this recruitment closes. Interested applicants are encouraged to apply to each recruitment notice to ensure consideration for all vacancies.

EDUCATION
If post-secondary education is required to meet the minimum qualifications, you must fill in the Education section of the application. If you have not obtained a degree, please indicate the number of units completed. Copies of transcripts are required to verify educational credentials if used to meet the minimum qualifications for a position. Transcripts can be attached at the time of application or within 48 hours of the close of this recruitment to the contact person listed below.

WORK EXPERIENCE
If using work experience not already documented in your application, also provide the employer name, your job title, dates of employment, and whether full-or part-time. Applications will be reviewed to determine if the responses are supported and minimum qualifications are clearly met. If they are not, the applicant may not advance to the interview and selection phase of the recruitment.

NOTICE
Questions regarding the application process can be directed to the Workplace Alaska hotline at 800-587-0430 (toll free) or (907) 465-4095. If you choose to be contacted by email, please ensure your email address is correct on your application and that the spam filter will permit email from the 'governmentjobs.com' domains. For information on allowing emails from the 'governmentjobs.com' domains, visit the Lost Password Help page located at https://www.governmentjobs.com
EEO STATEMENT
The State of Alaska complies with Title I of the Americans with Disabilities Act (ADA). Individuals with disabilities, who require accommodation, auxiliary aides or services, or alternative communication formats, please call 1-800-587-0430 or 465-4095 in Juneau or (907) 465-3412 (TTY) or correspond with the Division of Personnel & Labor Relations at: P.O. Box 110201, Juneau, AK 99811-0201. The State of Alaska is an equal opportunity employer.

FIREARMS
This position requires the use or possession of a firearm or ammunition. In accordance with the federal Omnibus Consolidated Appropriations Act of 1997 (PL 104-208), if you have been convicted of a misdemeanor crime of domestic violence, you may not hold this position.

A "misdemeanor crime of domestic violence" is an offense that is (1) a misdemeanor under Federal or state law; and (2) has, as an element, the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by a current or former spouse, parent, or guardian of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, parent, or guardian, or by a person similarly situated to a spouse, parent, or guardian of the victim.

If you have ever been convicted of a misdemeanor crime of domestic violence, do not apply for this position. If you have ever been convicted of a felony, you may not hold this position.

THIS RECRUITMENT IS FOR ALASKA RESIDENTS ONLY
This recruitment is open to Alaska Residents Only. Applicants must meet Alaska Residency Requirements in order to be considered for employment at this time.

HIRING RESTRICTION EXEMPTION
This individual position is EXEMPT from the hiring restriction. Qualified applicants are encouraged to apply.

Applicants who are advanced to the interview phase of this recruitment will need to provide the following information at the time of interview:

1. A list of three (3) professional references with current contact information.
2. A copy of your two (2) most recent performance evaluations, (if unavailable, two (2) letters of reference).
3. A professional writing sample. Examples of acceptable writing samples include: Area Management Reports, Fishery Management Reports, peer reviewed journal article, fishery/biology research paper, a memo, news release, or newspaper or magazine article.

CONTACT INFORMATION:

Name: Boyd Porter
Phone: (907)225-2475
Fax: (907)225-2771
Email: boyd.porter@alaska.gov

APPLICATIONS MAY BE FILED ONLINE AT:
http://workplace.alaska.gov/

PO Box 110201
Juneau, AK 99811
(800) 587-0430 (Statewide toll-free number)
(907) 465-4095 (Juneau and out-of-state callers)
Wildlife Biologist II (PCN 11-2286) Supplemental Questionnaire

* 1. Are you an Alaska resident? If so, please indicate below how you meet residency requirements:
   - [ ] Currently domiciled in the State of Alaska
   - [ ] Presently serving in the military with the intent of being domiciled* in the State of Alaska upon completion of military service
   - [ ] Graduated from an accredited high school or post-secondary institution in the State of Alaska or earned a General Equivalency Diploma (GED) while domiciled* in Alaska
   - [ ] Presently enrolled in a State of Alaska post-secondary institution and physically present in Alaska
   - [ ] I do not meet the residency requirement

* 2. Have you carefully read the minimum qualifications for this position, and do you certify that you possess the required education and/or experience to meet the minimum qualifications as stated?
   - [ ] Yes  [ ] No

3. To complete your application for this position, academic transcripts have been requested to be submitted along with your application. Have you attached a copy of your academic transcripts?
   - [ ] Yes  [ ] No

* 4. To complete your application for this position a cover letter is required. Have you attached a professionally written cover letter that highlights your knowledge, skills, abilities and experience as they pertain to the responsibilities and desired strengths listed in the job description?
   - [ ] Yes  [ ] No

* Required Question