JOB DESCRIPTION

Job Title: Natural Resource Laborer
Work Schedule: Hours may vary
Company: Ahtna Intertribal Resource Commission
Location/Site: Glennallen
Reports to: Wildlife Biologist
Employment Status: Seasonal

Summary
The Natural Resource Laborer (NRL) position is ideally suited for motivated individuals possessing a strong work ethic and enjoy working in the field of wildlife. The NRL will assist with AITRC’s Carnivore Stewardship project. The Carnivore Stewardship project is a population study of brown and black bears of Game Management Unit (GMU) 13 in collaboration with Ahtna Inc. and the State of Alaska. The NRL will be assisting staff in deploying bear hair snares, camera traps and helping to routinely check hair snares for hair samples. This position will be based out of the Glennallen, Alaska.

The NRL is required to carry a firearm for protection from wildlife; therefore, the NRL must successfully complete a certified firearms training course which can be provided by AITRC upon appointment to the position.

Essential Duties and Responsibilities
• Help deploy barbed wire hair corrals for bear hair collection
• Help set up camera traps to monitor hair snare locations as well as to collect bear data
• Able to follow DNA collection protocol
• Able to proficiently use Global Positioning System (GPS) during field use
• Able to navigate difficult geographical terrain and associated elements in remote locations in east-central Alaska under potential extreme climatic conditions
• Excellent attention to detail and ability/willingness to follow specific direction and accept constructive criticism
• Must be flexible in work hours, including availability for extended workdays
• Ability to safely operate an ATV’s, including loading, unloading and backing trailers
• Understands wilderness survival skills, possesses a general knowledge of cold weather operations for equipment and personnel

Minimum Qualifications
Natural Resources Laborer

- Driver’s license and clean driving record.
- Background check
- Certification in firearms training or ability to obtain certification within two (2) months of hire.
- Minimum age: 21

Tribal Member Preference

Pursuant to PL 93-638, as amended, preference will be given to qualified Ahtna Native Corporation Shareholders, Descendants, and Spouses in all phases of employment.

Core Competencies

We expect the person in this position to be a self-starter capable of working independently or as a team member while accepting varied and changing responsibilities in the job. They must exhibit strong time management and organizational skills to effectively schedule and prioritize weekly work flow assignments to develop solutions for problems solving.

Physical Demands

Frequent sitting, using hands/fingers, handling, reaching with hands and arms, talking, hearing, and seeing (up close, at a distance, along the periphery, with depth perception, and the ability to adjust focus); walking; bending, pushing, pulling, and standing for up to 4 hours; occasional lifting of up to 50 pounds.

Work performed outdoors will include exposure to extreme weather conditions and requires strenuous hiking over arduous terrain and carrying a back pack up to 50 pounds. It will also include field data collection by truck, ATV and possibly snowmobile. These forms of transportation can be bumpy and can cause whole-body vibrations, jarring, and/or awkward movements. 

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

The work environment characteristics described in this job description are representative of those an employee encounters while performing the essential duties and responsibilities of this job. The employee will be working out of doors and will be subject to wilderness conditions, confined spaces, changes in temperature, weather conditions and noise levels.

This job description in no way states or implies that these are the only duties to be performed by the employee incumbent in this position. The employee will be required to follow any other job-related
instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

A review of this job has excluded marginal functions of the job that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent will possess the skills, aptitudes and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities required to perform the essential duties and responsibilities of the position.

This job description is not an employment agreement or contract, implied or otherwise, and does not describe a position other than an “at will” relationship. Management has the exclusive right to alter the scope of work within the framework of this job description at any time without prior notice.

Employee meets the qualifications and accepts the essential duties and responsibilities as outlined in this job description, and has discussed expected performance standards:

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